



Montessori Academy of Chambersburg

ExCEL Drop-in Enrollment Contract Before and after school care program

I, _____, parent/guardian of _____ hereby enroll my child in the ExCEL program for the school year commencing August 2020 at Montessori Academy of Chambersburg, 875 Ragged Edge Rd, Chambersburg, PA 17202. **In addition to this contract, a PA state childcare agreement, child health assessment, and PA state emergency contact form must be on file for your child to attend the ExCEL program.**

Drop-in ExCEL tuition will be billed monthly at \$6.50 per hour in no less than 30 minute increments. Children must be picked up by approved persons no later than 5:30pm. In the event a child is picked up after 5:30pm, a \$10 late fee will be assessed for each 15-minute increment.

In order to secure a spot for your child in the morning or afternoon ExCEL program on a given day, 24- hour prior notice must be given by contacting the office. This ensures staff can be scheduled at the proper student-to-teacher ratio, as required by the Pennsylvania Department of Human Services Office of Child Development and Early Learning.

When students enter Montessori Academy, it is understood that both they and their parents agree to support all rules of the institution, as outlined in the Community Handbook. Parent/Guardian signature on this contract indicates acceptance of full responsibility of program fees for their child at Montessori Academy of Chambersburg.

Parent's/Guardian's Name: _____ Date: _____

Parent's/Guardian's Signature: _____

Address: _____