

# Applying for Financial Aid

We partner with School and Student Services (SSS) in our financial aid process. To begin your financial aid application, you will complete the SSS Parents' Financial Statement (PFS) then submit the required documents for our school indicated below.

The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until our deadline approaches. You'll need your most recent tax return before beginning the PFS. We also recommend reviewing SSS resources to help families with the financial aid process. They are found at <http://www.solutionsbysss.com/parents>.

We will communicate our financial aid decision to you. To make our decision, we use the information from the PFS as a starting point and consider our school policies, practices, and available budget.



## How to complete your Parents' Financial Statement (PFS) online

Go to the SSS Family Portal at <https://sss.secure.force.com/familyportal>.

Create your Family Portal account with your email address and a password. If you applied for financial aid last year, log into the Family Portal as a Returning Family using your same email address and password.

Complete a PFS for the upcoming school year. You can log out at any time and return later to finish it.

When all PFS sections are complete with green checks, the Submit & Pay button activates. Follow prompts to the payment screen. The \$51 fee is nonrefundable. Once your PFS is submitted, it cannot be withdrawn from the SSS system.



## Key information you need to know about our school as you complete the 2020-21 PFS

Our school's full name: Montessori Academy of Chambersburg

Our SSS code: 3019

Contact information for our financial aid office: Dr. Barbara Kehr, Executive Director [bkehr@montacad.org](mailto:bkehr@montacad.org)

Deadline for completing the PFS: April 1

You must have a completed application with a \$500 deposit to be considered for financial aid. If we are unable to supply sufficient financial aid to meet your needs, your \$500 deposit will be refunded.

Please note that financial aid will not be awarded until June.

Need help with submitting your PFS or required documents?

Contact SSS Parent Support at (800) 344-8328 or [sss@communitybrands.com](mailto:sss@communitybrands.com).